

CYNGOR CYMUNEDOL LLANDOW
LLANDOW COMMUNITY COUNCIL

www.llandow.org.uk

**Meeting of the Llandow Community Council to be held at Llandow Village Hall and remotely via Zoom
on Thursday 6th March 2025 at 7.00 p.m.**

AGENDA

1. PRESENT
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF PECUNIARY INTEREST (Local Govt. Act 1972) and DECLARATIONS OF INTEREST (The Council's Code of Conduct) if any.
4. MINUTES OF THE LAST MEETINGS: Minutes of Thursday 6th February 2025
5. MATTERS ARISING
6. FINANCE:
 - a) Business a/c £52.78
Current a/c £5,028.65
£5,081.43
 - b) Outgoings for March 2025:
Clerk's salary @ S.P. 26- February '25: £486.72
HMRC: £121.60
Transact Pensions (*by direct debit*): £121.68
 - c) Financial Statement February 2025: (Appendix 1)
7. COMMUNITY COUNCIL FUND:
8. REPRESENTATIVES REPORTS
9. CORRESPONDENCE:
 - 1) The Clerk
 - 2) Clerks & Councils Direct
 - 3) Glasdon
11. PLANNING:

Applications:

Mint Cottage, Church Street, Llysworney: Installation of an air source heat pump. [2025/00060/FUL](#)

Mill Stream Cottage, Llandow: Two storey extension to eastern side elevation of dwelling, with single storey extension to rear of two storey extension. [2025/00094/FUL](#)

Llandow Farm, Heol-y-nant, Llandow: 15 Berth caravan & camping site. <https://vogonline.planning-register.co.uk/Planning/Display/2024/01030/FUL?cuuid=A1859A43-F7EA-439B-BC49-0764A5118C5B>
12. LICENSING:

Applications:

Kart Kingdom Limited, Hangar 5, Castell Business Park, Llandow: The Sale by Retail of alcohol for consumption on the premises: Friday: 15:00 to 22:00 hours, Saturday and Sunday: 10:00 to 22:00 hours.
13. FLOODING
14. LLANDOW
15. LLYSWORNEY
16. SIGINGSTONE
17. COUNTY COUNCILLOR REPORT: Cllr. C. Cave.
18. ANY OTHER BUSINESS (*raised with the Chairman's consent given before the start of the meeting*)
19. DATE OF NEXT MEETINGS:

Thursday 3rd April, 7pm at Llandow Village Hall and via Zoom.

Thursday 1st May, following the AGM at 7pm at Llandow Village Hall and via Zoom.

CYNGOR CYMUNEDOL LLANDOW

LLANDOW COMMUNITY COUNCIL

Minutes of a Meeting of the Llandow Community Council held remotely via Zoom
on Thursday 6th February 2025 at 7.00 pm.

167/24. PRESENT: Mrs. C. Bray (Chair), Mr. M. Walker, Mrs. S. Brewer, Mr. C. Massie, Mr. R. Thomas, Ms. J. Shaw, and Mrs. K. Walters.

168/24. IN ATTENDANCE: Mr. D-L. Jones (Clerk).

169/24. APOLOGIES: Cllr. A. True, Cllr. D. Williams-Hackett, County Borough Councillor C. Cave, and PCSO A. Stone.

170/24. DECLARATIONS OF PECUNIARY INTEREST, ETC:

There were no declarations of interest.

171/24. POLICE REPORT:

PCSO A. Stone informed Council (via email) there had been ten crimes (two incidents) reported since her last update:
Theft of stabiliser from Caravan x 9 – Llandow
Stolen Hire Vehicle – Llandow

172/24. MINUTES OF THE PREVIOUS MEETING:

It was agreed to accept the minutes of the meeting held on 2nd January 2025, proposed by Cllr. C. Massie and seconded by Cllr. K. Walters.

173/24. MATTERS ARISING:

Play Area: Cllr. C. Massie reported that Cllr. D. Williams-Hackett had met with the officer responsible for play areas on 10th January to discuss a quotation to repair / replace the deficient equipment. We await the officers report with cost in due course.

Glue Pot Bridge: Cllr. R. Thomas reported that the work at Glue Pot Bridge had still not been completed and the whole area was a mess. It is hoped the work will be completed soon.

Maes y Fro - Portal Frame Building: see planning below.

174/24. FINANCE:

a)	Business a/c	£52.78
	Current a/c	<u>£6,188.65</u>
		£6,241.43
b)	Outgoings for February 2025:	
	Clerk's salary @ S.P. 26- January'25:	£486.72
	HMRC:	£121.60
	Transact Pensions (<i>by direct debit</i>):	£121.68
	Llandow Village Hall Hire 2024:	£200.00
	One Voice Wales – Training:	£80.00
c)	Financial Statements for the period ending 17th January 2025:	
	Council noted the financial statement.	

175/24. STRONG COMMUNITIES GRANT FUND: *There were no matters to report.*

176/24. COMMUNITY COUNCIL FUND:

1.) *Sigingstone Village Hall:* Application for Financial Support towards the cost of an event on the 9th March to mark the 75th Anniversary of the Llandow Air Crash. It was unanimously agreed to make a grant of £150 towards the cost.

177/24. REPRESENTATIVES REPORTS:

Community Liaison Committee: Council noted the report of Cllr. J. Shaw of the recent meeting circulated by email.

One Voice Wales Area Meeting: We await the minutes of the meeting of the 27th January 2025 which will be circulated in due course.

178/24. CORRESPONDENCE (*Council noted the following correspondence*):

1.) The Clerk.

179/24. PLANNING:

Applications:

Unit 4, Vale Business Park, Llandow: Proposal for a change of use from a warehouse unit and yard to a facility solely for the purpose of a dog day care and dog grooming salon. This unit currently benefits from B1, B2, and B8 planning uses with the change being to Sui Generis. Cosmetic external alterations and external signage.

2024/00810/FUL

Maes-Y-Fro, Llysworney: 2,400 square feet agricultural barn - retrospective permission. To be used primarily for machinery storage and hay storage. 2025/00001/FUL – **This application had since been withdrawn by the planning authority due to lack of information**

Approvals:

Unit 33, Vale Business Park, Llandow: Proposed change of use from B1, B2, and B8 use to a gymnastics centre (Class D2) 2024/00918/FUL

180/24. FLOODING:

Cllr. K. Walters reported that a meeting had been tentatively arranged for the 12th February to consider reports from Welsh Water, Natural Resources Wales, and other stake holders. We await further information in due course.

181/24. LLANDOW:

Hangar 5, Castell Business Park, Llandow: Council noted the email from Cllr. C. Cave regarding the change of use of Hangar 5 to an indoor Karting Track and expressed concern that this was a legitimate use for the building. The matter had been referred to the planning authority by Cllr. C. Cave.

182/24. LLYSWORNEY:

Llysworney Road Action Group: Cllr. C. Bray reported that the group had met twice in January. They had been in correspondence with County Borough Councillor Mark Wilson, Cabinet Member for Neighbourhood and Building Services at the Vale of Glamorgan CBC. Cllr. Wilson had indicated that the VGCBC would install vehicle activated signs in Llysworney if the funding was raised locally, but only if it came via a constituted group e.g. Llandow Community Council. It was agreed that the Community Council would act as the conduit for this, but will only receive the money once the project is fully funded to avoid the inevitable complications of having to return monies if the target isn't reached.

Moat Farm: It was noted that the farm buildings have been demolished.

183/24. SIGINGSTONE:

Fly-Tipping: Cllr. S. Brewer reported that there had been several instances of fly-tipping on the lane from Moors Head to Pen yr Heol, which the VGCBC had cleared.

Potholes: Cllr. S. Brewer reported that lots of potholes had appeared which she had reported to the VGCBC.

Collapsed culvert: Cllr. S. Brewer confirmed she had reported that the culvert on the road to Llanmihangel had collapsed.

184/24. COUNTY COUNCILLOR REPORT:

Council noted the report of Cllr. C. Cave.

Cllr. J. Shaw drew councils' attention to the revised Local Development Plan. The revised current need for housing in the Llandow Ward is 59 homes, of which 40 are identified as social rented properties, and a further 19 as intermediate (shared ownership). The Rural Exceptions Policy has been modified and now classifies small scale developments in rural settlements as having 25 or less homes. It was noted that Council has, on many occasions, communicated their concern about the lack of services and infrastructure in the rural Vale which means that its settlements are not appropriate for such developments.

185/24. OTHER BUSINESS:

Training Plan: The Chair reported she would put together a training plan for inclusion in the Annual Report.

Annual Report: The Chair invited the Members to consider if there was anything they wish to include in the Annual Report.

AGM: The Chair reminded the Members that the AGM is scheduled to take place the first week of May and asked they consider which roles they may wish to undertake in the forthcoming year. The Chair confirmed that she would not be seeking re-election due to work commitments unless no one else volunteered to take on the role.

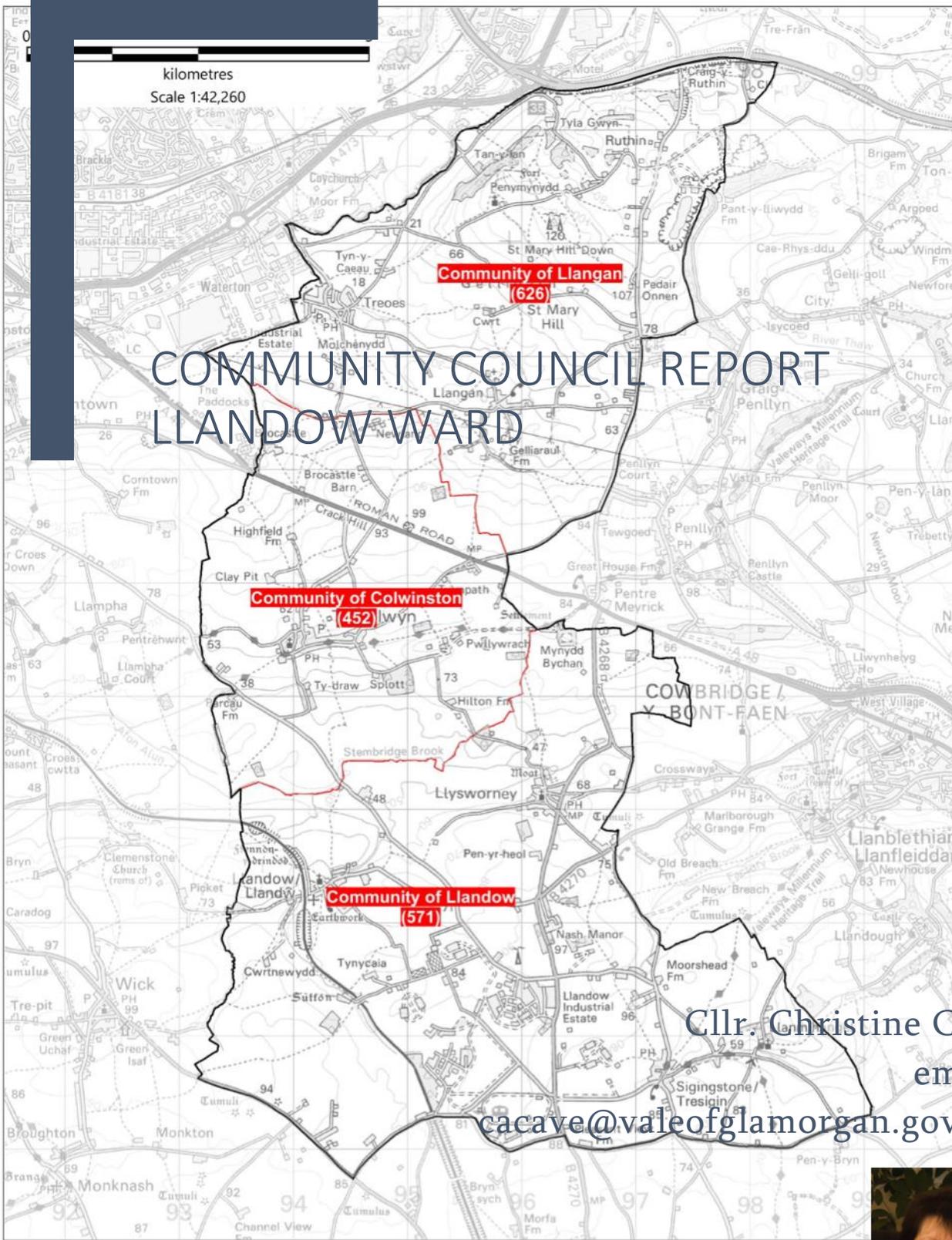
186/24. DATE, TIME, AND PLACE OF NEXT MEETINGS:

Thursday, 6th March, at Llandow Village Hall and via Zoom.

Thursday, 3rd April, at Llandow Village Hall and via Zoom.

Signed..... Dated.....

LLANDOW COMMUNITY COUNCIL						
Cash Book Comparison Against Budget						
Period Ending 17th February 2025						
				Budget	Actual to Date	
				2024/25	2024/25	
Bank Statement Balances as at the 01/04/24				£	£	
Community Account - 20103969				4,334.61	4,334.61	<i>Opening</i>
Premium Account -50801631				£ 52.20	£ 52.20	<i>Balances</i>
				£ 4,386.81	£ 4,386.81	
INCOME:						
Precept				£12,000.00	£ 12,000.00	
Other Income					£ 0.58	
				£12,000.00	£ 12,000.58	
EXPENDITURE:						
Clerks Salary				£ 5,778.85	£ 5,353.92	
HMRC				£ 1,444.73	£ 1,338.60	
Pension				£ 1,444.73	£ 1,272.70	
Election Fees					£ -	
Sigingstone Hall				£ 150.00	£ -	
Llandow Hall				£ 200.00	£ 375.00	
Community Grants				£ 1,500.00	£ 949.54	
Audit Fees				£ 600.00	£ 510.00	
Fees				£ 200.00	£ 121.00	
Insurance				£ 250.00	£ 301.28	
Refill Grit Bins				£ 250.00	£ -	
Website Maintenance				£ 200.00	£ 632.92	
Telephone & Broadband				£ 336.00	£ 336.00	
Expenses				£ 430.00	£ -	
Member's Allowance				£ 300.00	£ -	
Training				£ 600.00	£ 115.00	
				£13,684.31	£ 11,305.96	
Cash at Bank				£ 2,702.50	£ 5,081.43	



Cllr. Christine Cave
 email:
cacave@valeofglamorgan.gov.uk



Date: February/March 2025 Report to the Community Councils (CC) in the Llandow Ward: Colwinston; Llandow, Llysworney, Sigingstone, Sutton and Llangan/Treoes and St Mary Hill.

Vale of Glamorgan Full Council meeting date to April 2025

10th March, 2025

28th April, 2025

Members of the Cabinet

Councillor L. Burnett (Executive Leader and Cabinet Member for Performance and Resources) – **Labour Party**

Councillor B.E. Brooks (Deputy Leader and Cabinet Member for Sustainable Places) – **Labour Party**

Councillor R.M. Birch (Cabinet Member for Education, Arts and the Welsh Language) – **Labour Party**

Councillor M.R. Wilson (Cabinet Member for Neighbourhood and Building Services) **Labour Party**

Councillor M.R. Wilkinson (Cabinet Member for Public Sector Housing and Tenant Engagement) **Labour Party**

Councillor E. Williams (Cabinet Member for Social Care and Health) **Llantwit First Party**

Councillor S. Sivagnanam (Cabinet Member for Community Engagement, Equalities and Regulatory Services) **Labour Party**

Councillor G. John (Cabinet Member for Leisure, Sport and Well-being) **Llantwit First Party**

Cabinet meetings in February 2025 – 6th and 20th February

Hybrid meeting 6th February 2025

Agenda Part 1

1. Apologies for absence.

[\[View Minute\]](#)

2. Minutes of the Meetings held on 9th and 16th January, 2025.

[\[View Minute\]](#)

3. To receive declarations of interest and the nature of such interests under the Council's Code of Conduct.

(Note: Members seeking advice on this item are asked to contact the Monitoring Officer or Democratic Services at least 48 hours before the meeting).

[\[View Minute\]](#)

References –

4. Q2 Sickness Absence Report 2024/2025 – Corporate Performance and Resources Scrutiny Committee: 18th December, 2024.

[\[View Minute\]](#)

5. Quarter 2 Revenue Monitoring 2024/25 – Corporate Performance and Resources Scrutiny Committee: 18th December, 2024.

[\[View Minute\]](#)

6. Counter Fraud Policies – Governance and Audit Committee: 6th January, 2025.

[\[View Minute\]](#)

7. Work to Tackle Poverty and the Current Cost of Living Crisis – Homes and Safe Communities Scrutiny Committee: 8th January, 2025.

[\[View Minute\]](#)

Report of Meeting –

8. Joint Consultative Forum – 2nd December, 2024.

[\[View Minute\]](#)

Reports of the Executive Leader and Cabinet Member for Performance and Resources –

9. Vale of Glamorgan Council Panel Performance Assessment.

[\[View Minute\]](#)

10. Pay Policy 2025/26.

[\[View Minute\]](#)

11. Reshaping: Digital Service Structure.

[\[View Minute\]](#)

12. UK Government Shared Prosperity Fund Transition Year.

[\[View Minute\]](#)

13. Surveillance and the Regulation of Investigatory Powers Act 2000.

[\[View Minute\]](#)

Report of the Cabinet Member for Neighbourhood and Building Services –

14. Tender for the Supply of Fuel.

[\[View Minute\]](#)

Reports of the Cabinet Member for Public Sector Housing and Tenant Engagement –

15. One Stop Shop Procurement Exercise.

[\[View Minute\]](#)

16. Vale of Glamorgan Council Housing – [Policy on Application of the Welsh Housing Quality Standard 2023](#).

[\[View Minute\]](#)

17. Any items which the Chair has decided are urgent (Part I).

PART II

Report of the Executive Leader and Cabinet Member for Performance and Resources –

18. Reshaping: Digital Service Structure.

[\[View Minute\]](#)

Report of the Cabinet Member for Neighbourhood and Building Services –

19. Tender for the Supply of Fuel.

[\[View Minute\]](#)

20. Any items which the Chair has decided are urgent (Part II).

Hybrid meeting 20th February 2025

<https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2025/25-02-20/Minutes.pdf>

Cabinet meetings in March 2025

6th March & 20th March 2025

Hybrid meeting 6th March 2025

Agenda Part 1

1. Apologies for absence.

2. Minutes of the Meeting held on [20th February, 2025](#).

3. To receive declarations of interest and the nature of such interests under the Council's Code of Conduct.

(Note: Members seeking advice on this item are asked to contact the Monitoring Officer or Democratic Services at least 48 hours before the meeting).

References –

4. [Car Parking – Special Environment and Regeneration Scrutiny Committee](#), 28th January, 2025.

5. [Vale of Glamorgan Council Panel Performance Assessment](#) – Governance and Audit Committee, 17th February, 2025.

6. [Treasury Management and Investment Strategy 2025/26 and Update for 2024/25](#) – Governance and Audit Committee, 17th February 2025.

7. [Vale 2030 - Draft Vale of Glamorgan Corporate Plan 2025-30](#) – Corporate Performance and Resources Scrutiny Committee, 19th February 2025.

8. [Initial Budget 2025/26 and Medium Term Financial Plan 2025/26 to 2029/30 Proposals for Consultation](#) – Corporate Performance and Resources Scrutiny Committee, 19th February, 2025.

Reports of the Executive Leader and Cabinet Member for Performance and Resources –

9. [Quarter 3 Revenue Monitoring 2024/25](#).

10. [Capital Monitoring for the Period 1st April to 31st December, 2024](#).

11. [Capital Strategy and Investment Programme 2025/26 to 2029/30](#).

12. [Treasury Management and Investment Strategy 2025/26 and Update for 2024/25](#).

13. [Draft Revenue Budget 2025/26 and Medium Term Financial Plan 2025/26 to 2029/30](#).

14. [Vale 2030 - Draft Vale of Glamorgan Corporate Plan 2025-30](#).

15. [Reshaping Scrutiny](#)

Reports of the Deputy Leader and Cabinet Member for Sustainable Places) –

16. [Funding and Delivery of the Greenlinks Community Transport Service](#).

17. [Leisure Opportunities at Countryside Service Sites](#).

Report of the Cabinet Member for Community Engagement, Equalities and Regulatory Services –

18. [Audit Wales Recommendations for Governance of the Planning Service-Planning Protocol](#), Planning Committee

Terms of Reference, and amended Scheme of Delegation.

19. Any items which the Chair has decided are urgent (Part I).

Consultations - Vale of Glamorgan Council

Please see Vale of Glamorgan Council Website: <https://participate.valeofglamorgan.gov.uk> for further details of the consultations:

Current consultations

Placemaking

Welcome to our Placemaking hub, a platform for you to share your views on how to improve our town...

[View Project](#)

Submit a petition (including e-petition)

Creating or taking part in a petition is one way you can get involved in what the Council does. It allows you to raise issues of concern, giving Councillors the opportunity to consider the need for change.

Local Matters

- Colwinston/Llangan/Llandow – Local Democracy Boundary Commission review of Town and Community Councils – dbcc.gov.wales Vale of Glamorgan Community Review – Final Recommendations are for the merging local Community Councils - Llangan and Colwinston (7 cllrs) Llandow, Llanminhangel, Llysworney, Llanfair, St Hilary and Llanmaes (13 Cllrs)
 - Colwinston/Llangan/Llandow – Llanmaes Community Council raised objections to building a Lidl's store outside of the VoG's LDP on a greenfield site – representation can be made to Rebecca Evan planning minister at Welsh Government correspondence Rebecca.Evans@gov.Wales
 - Adoption of the vines– ongoing
 - Colwinston – Village Hall roof repairs and possible transfer of assets - ongoing
 - Colwinston – Clarification of the VoG C's public Space Protection Order – dog fouling in public open spaces – information provided and consultation likely in coming months - ongoing
 - Colwinston – Coffin Sile – appeal dismissed, and applicant required to reinstate by June 2024– ongoing
 - Colwinston – paving slabs for bench – S106 spend agreed
 - Colwinston – Lamp post out in dangerous area – reported and ongoing
 - Colwinston – Missing sign in Colwinston – reported and ongoing
 - Llandow – Glue Pot Bridge – work almost complete
 - Llandow – Litter picking arranged for the industrial estate and go-kart track road into Llandow, also Gluepot Bridge and the area around the Caravan park – weekend activity likely
 - Llandow – Complaint re 20 mph circular road markings and chevrons – aesthetically degrading for Llanmihangel Lane - ongoing
1. Llandow – Field run off – water related issues – meeting took place in Llandow Village Hall on the 12th February 2025 – a number of useful outcomes including thanks to National Resources Wales, Welsh Water and the Vale of Glamorgan Council officers for doing work in the village to ensure the village is unlikely to suffer from the negative consequences of heavy rainfall in the future. Further work is needed with the farming community to assist with limiting the amount of field water runoff etc. A sub meeting will be held in the next few months with local landowners/farmers and others to facilitate a shared understanding of ways of working that support the local everyone living and working in the local community - ongoing
 2. Llandow – Overgrown hedge – cut back and cleared – completed by landowner – ongoing problem with hedge cutting including leaving debris to block drainage systems in the village - ongoing
 3. Llandow – Poor state of the play area in Llandow – ongoing
 4. Llandow – subsidence and pot holes reported on the Llantwit Road - ongoing
 5. Llangan – Speeding traffic is an ongoing issue – ongoing
 6. Llangan – Potholes and Pavements edge of Llangan – reported and repaired
 7. Llangan – litter and fly tipping reported from allotments in Treoes to the top of A48 – reported ongoing.

Scheduled Meetings for March 2025 - All Meetings commence at 6.00 p.m. and will be held virtually unless otherwise stated

Council	3 Mar	Early Retirement/Redundancy (4.00 p.m.)	
	10 Mar		
Annual Meeting		Licensing - Public Protection (10.00 a.m.)	18 Mar
Cabinet (2.00 p.m.)	<u>6 Mar</u>	Licensing - Statutory	
	20 Mar		
Scrutiny (Corporate Performance and Resources)	12 Mar	Licensing Sub (10.00 a.m.)	
	19 Mar		
	26 Mar		
Scrutiny (Environment and Regeneration)	<u>11 Mar</u>	Planning (4.00 p.m.)	27 Mar

Scrutiny (Healthy Living and Social Care) (5.00 p.m.)	<u>4 Mar</u>	Public Rights of Way (10.00 a.m.)	
Scrutiny (Homes and Safe Communities)	<u>5 Mar</u>	Senior Management Appointment (10:00 a.m.)	
Scrutiny (Learning and Culture)	10 Mar	Standards (10:00 a.m.)	27 Mar
	<u>3 Mar</u>	Appointments Committee RE: Standards (11:00 a.m.)	<u>4 Mar</u>
	31 Mar		
Appeals		Trust (4.00 p.m.)	
Governance and Audit	24 Mar	Vale of Glamorgan Local Access Forum (5.30 p.m.)	
Community Liaison		Voluntary Sector Joint Liaison	
Democratic Services (4.00 p.m.)	21 Mar	Welsh Church Act Estate (4.00 p.m.)	
Investigating		Shared Regulatory Services Joint Committee Extraordinary (10.00 a.m.)	26 Mar