

CYNGOR CYMUNEDOL LLANDOW
LLANDOW COMMUNITY COUNCIL

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**Meeting of the Llandow Community Council to be held at Llandow Village Hall and remotely via Zoom
on Thursday 6th February 2025 at 7.00 p.m.**

AGENDA

1. PRESENT
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF PECUNIARY INTEREST (Local Govt. Act 1972) and DECLARATIONS OF INTEREST (The Council's Code of Conduct) if any.
4. MINUTES OF THE LAST MEETINGS: Minutes of Thursday 2nd January 2025
5. MATTERS ARISING
6. FINANCE:
 - a) Business a/c £52.78
Current a/c £6,188.65
£6,241.43
 - b) Outgoings for February 2025:
Clerk's salary @ S.P. 26- January '25: £486.72
HMRC: £121.60
Transact Pensions (*by direct debit*): £121.68
Llandow Village Hall Hire 2024: £200.00
 - c) Financial Statement January 2025: (Appendix 1)
7. STRONG COMMUNITIES GRANT FUND
8. COMMUNITY COUNCIL FUND:
 - A) Sigingstone Village Hall (Appendix 2)
9. REPRESENTATIVES REPORTS
10. CORRESPONDENCE:
 - 1) The Clerk
11. PLANNING:

Applications:

Unit 4, Vale Business Park, Llandow: Proposal for a change of use from a warehouse unit and yard to be used solely for the purpose of a dog day care and dog grooming salon. This unit currently benefits from B1, B2 & B8 planning uses with the change being to Sui Generis. Cosmetic external alterations and external signage **2024/00810/FUL**

Maes-Y-Fro, Llysworney: 2,400 square feet agricultural barn - retrospective permission. To be used primarily for machinery storage and hay storage. **2025/00001/FUL**

Approvals:

Unit 33, Vale Business Park, Llandow: Proposed change of use from B1, B2 and B8 use to gymnastics centre (Class D2) **2024/00918/FUL**
12. FLOODING
13. LLANDOW
14. LLYSWORNEY
15. SIGINGSTONE
16. COUNTY COUNCILLOR REPORT: Cllr. C. Cave.
17. ANY OTHER BUSINESS (*raised with the Chairman's consent given before the start of the meeting*)
18. DATE OF NEXT MEETINGS:
Thursday 5th March, 7pm at Llandow Village Hall and via Zoom.
Thursday 3rd April, 7pm at Llandow Village Hall and via Zoom.

CYNGOR CYMUNEDOL LLANDOW

LLANDOW COMMUNITY COUNCIL

Minutes of a Meeting of the Llandow Community Council held remotely via Zoom
on Thursday 2nd January 2025 at 7.00 pm.

147/24. PRESENT: Mrs. C. Bray (Chair), Mr. M. Walker, Mrs. S. Brewer, Mrs. A. True, Mr. D. Williams-Hackett (Vice-Chair), Mr. C. Massie, Mr. R. Thomas, Ms. J. Shaw, and Mrs. K. Walters.

148/24. IN ATTENDANCE: Mr. D-L. Jones (Clerk).

149/24. APOLOGIES: County Borough Councillor C. Cave, and PCSO A. Stone.

150/24. DECLARATIONS OF PECUNIARY INTEREST, ETC:

There were no declarations of interest.

151/24. POLICE REPORT:

PCSO A. Stone informed Council (via email) there had been no crimes reported since her last update.

152/24. MINUTES OF THE PREVIOUS MEETING:

It was agreed to accept the minutes of the meeting held on 5th December 2024, proposed by Cllr. R. Thomas and seconded by Cllr. K. Walters.

153/24. MATTERS ARISING:

There were no Matters Arising from the Minutes of the previous meeting not contained within the agenda.

Play Area: Cllr. D. Williams-Hackett reported that a meeting with the officer responsible for play areas had been arranged for 10th January to discuss a quotation to repair / replace the deficient equipment.

Glue Pot Bridge: Cllr. R. Thomas reported that the work at Glue Pot Bridge had not been completed and the whole area was a mess. It is hoped the work will be completed soon.

Maes y Fro - Portal Frame Building: The Clerk will ask again for an update regarding enforcement action at this location.

154/24. FINANCE:

a)	Business a/c	£52.58
	Current a/c	<u>£4,334.23</u>
		£4,386.81
b)	Outgoings for January 2025:	
	Clerk's salary @ S.P. 26- December'24:	£486.72
	HMRC:	£121.80
	Transact Pensions (<i>by direct debit</i>):	£121.68
c)	Financial Statements for the period ending 17th December 2024:	
	Council noted the financial statement.	

155/24. STRONG COMMUNITIES GRANT FUND: *There were no matters to report.*

156/24. COMMUNITY COUNCIL FUND:

1.) Llysworney Community Association: Cllr. C. Bray conveyed the thanks of Llysworney Community Association for the recent grant.

157/24. REPRESENTATIVES REPORTS: *There were no representative reports.*

158/24. CORRESPONDENCE (*Council noted the following correspondence*):

2) The Clerk.

159/24. PLANNING:

Applications:

Oakley & Sons Ltd, 1, Vale Business Park, Llandow: Construction of an industrial unit (Class B2), along with associated access and car parking [2024/01142/FUL](#)

Mr & Mrs Edwards, Maes Yr Haf, Church Street, Llysworney: Proposed demolition of existing sub-standard dwelling and erection of a new replacement dwelling [2024/01172/FUL](#) [2024/01173/CAC](#)

Approvals:

Claire Andrews, 3, Grove Road, Llandow: Proposed single storey rear extension and ground and first floor extensions to front and side of existing dwelling. Tool shed (A) and garden store (B) to be erected in rear garden.

160/24. FLOODING:

Cllr. K. Walters reported that a meeting had been tentatively arranged for the 12th February to consider reports from Welsh Water, Natural Resources Wales, and other stake holders. We await further information in due course.

161/24. LLANDOW: *There were no matters to report.*

162/24. LLYSWORNEY:

Llysworney Road action Group: Cllr. C. Bray reported that a meeting of the group had taken place that morning and further information would follow in due course.

163/24. SIGINGSTONE:

Damaged road sign: Cllr. S. Brewer reported that the sign opposite Cartref (on the road from Top Stack) had collapsed and was in the hedge.

Village Hall Survey: Cllr. S. Brewer reported that a recent survey of the village hall identified the following priorities: Wi Fi, accessible access, and a new roof.

164/24. COUNTY COUNCILLOR REPORT:

Council noted the report of Cllr. C. Cave.

165/24. OTHER BUSINESS:

Training Plan: The Chair reported she would put together a training plan for inclusion in the Annual Report.

Annual Report: The Chair invited the Members to consider if there was anything they wish to include in the Annual Report.

AGM: The Chair reminded the Members that the AGM is scheduled to take place the first week of May and asked they consider which roles they may wish to undertake in the forthcoming year.

Community Councillor Allowance: The Clerk reported he would circulate an opt out form for those Members who did not wish to receive the statutory Community Councillor Allowance.

166/24. DATE, TIME AND PLACE OF NEXT MEETINGS:

Thursday, 6th February, at Llandow Village Hall and via Zoom.

Thursday, 5th March, at Llandow Village Hall and via Zoom.

Signed..... Dated.....

LLANDOW COMMUNITY COUNCIL
Cash Book Comparison Against Budget
Period Ending 17th January 2025

	Budget 2024/25	Actual to Date 2024/25	
Bank Statement Balances as at the 01/04/24	£	£	
Community Account - 20103969	4,334.61	4,334.61	<i>Opening</i>
Premium Account -50801631	£ 52.20	£ 52.20	<i>Balances</i>
	£ 4,386.81	£ 4,386.81	
INCOME:			
Precept	£ 12,000.00	£ 12,000.00	
Other Income		£ 0.58	
	£ 12,000.00	£ 12,000.58	
EXPENDITURE:			
Clerks Salary	£ 5,778.85	£ 4,867.20	
HMRC	£ 1,444.73	£ 1,217.00	
Pension	£ 1,444.73	£ 1,151.02	
Election Fees		£ -	
Sigingstone Hall	£ 150.00	£ -	
Llandow Hall	£ 200.00	£ 175.00	
Community Grants	£ 1,500.00	£ 799.54	
Audit Fees	£ 600.00	£ 510.00	
Fees	£ 200.00	£ 121.00	
Insurance	£ 250.00	£ 301.28	
Refill Grit Bins	£ 250.00	£ -	
Website Maintenance	£ 200.00	£ 632.92	
Telephone & Broadband	£ 336.00	£ 336.00	
Expenses	£ 430.00	£ -	
Member's Allowance	£ 300.00	£ -	
Training	£ 600.00	£ 35.00	
	£ 13,684.31	£ 10,145.96	
Cash at Bank	£ 2,702.50	£ 6,241.43	

LLANDOW COMMUNITY COUNCIL COMMUNITY GRANT APPLICATION FORM

1. Contact details:

This section requires details of the person to whom all correspondence should be sent		
Title: Dr	First name: Jason	Surname: Brewer
Address (if Postcode): Victoria Lodge Sigingstone CF71 7LP		
Tel: 07754708417		
Mobile: 07754708417		
Email: jasonbrewer767@gmail.com		

2. Organisation / community group details:

This section requires details of the organisation or community group you are applying of behalf of
Name of organisation or community group: Sigingstone Village Hall
Address (if Postcode (if different from above):
Tel (if different from above):
Email (if different from above):
If your application is successful to whom should the grant cheque be made payable: Sigingstone Village Hall

3. The Project

Please provide a detailed description of the project you are applying for
<p>For what purpose do you require funding?</p> <p>This year is the 75th anniversary of the Sigingstone Air Crash. An event is planned to mark the occasion with a short church service at the memorial in the village, followed by light refreshments and an opportunity to share thoughts and memories of those involved. The event is already attracting interest from relatives of those who lost their lives, local rugby clubs, the RAF, WRU, local churches and news reporters.</p> <p>We are requesting some funding towards the refreshments for the event – tea, coffee, and a light buffet. Some people will have travelled a far distance to attend the anniversary event.</p>
<p>How do you know there is a need for this project?</p> <p>There has previously been a lot of interest from local historians, relatives and other groups as mentioned above for previous anniversaries. Several people have contacted us, and also Llandow Community Council to enquire if anything is being done to mark the occasion.</p>

<i>What benefits/efforts will this project have on the local community?</i>	
This is a significant event in the history of Siglingstone and gives an opportunity of reflection and remembrance.	
<i>How you sought any other grant funding or undertake any direct fundraising for this project? If yes please give details</i>	
No, although the Siglingstone Village Hall Committee will be part funding through use of heating, electricity etc	
<i>If yes mention funding when will your project start:</i>	<i>If yes mention funding when will your project finish:</i>
The event is taking place on Sunday 9 th March so the refreshments will be bought and prepared several days in advance.	Sunday 9 th March 2025

4. Financial details

Please provide a summary of the financial details of your project – see notes below

Breakdown	Cost
Ingredients for a meal to be plus tax, or fix, etc	£150
Total project cost	£150
Notes:	
1. Please note that retrospective costs (ie costs for work already undertaken or equipment/work materials that have been purchased or ordered prior to a formal grant offer) are ineligible and should not be included. 2. Applicants must provide quotes/estimates that correspond with the details above.	
<i>If your application is not for the full amount of your project, please explain how the shortfall will be met?</i>	
This will be met through Committee funds	

5. Authorisation & declaration

This section requires the acknowledgement and signature of the main contact in section 1 and one other senior person within the organisation; Chairman, Vice Chairman, Treasurer, Secretary, etc.

I can confirm that, to the best of my knowledge and belief, all information provided on this application form are true and accurate.

I also confirm that I am authorised to sign this agreement and to act on behalf of the organisation making this application. I further confirm that this application is made on the basis that if successful in full or part, the organisation will comply with the terms and conditions that follow.

I also authorise Llandow Community Council to make enquiries, in order to process my grant application.

Applicant Signature:  DE JACOB BREWER Position: CHAIR, SIGINGSTONE VILLAGE HALL COMMITTEE Date: 23RD JANUARY 2025	
Other Senior Person Name: STEPHEN DAVIES Tel: 07967 271718 Email: spdavies1958@gmail.com	Position: VICE CHAIR Signature:  Date: 23 RD JAN '25

6. Checklist

You must tick every box that applies before submitting the application	
I have answered all the questions.	X
I have signed the Authorisation & Declaration in section 5.	X
Another Senior Person has signed the Authorisation & Declaration in section 5.	X
I have enclosed quotes/estimates as detailed in section 4.	X
I have enclosed a signed copy of the latest audited accounts or endorsed financial statement.	X
I have enclosed a signed copy of the constitution of my organisation/community group.	X

7. Submission

<p>Please submit your application to The Clerk to the Community Council</p> <p>The Clerk to the Llandow Community Council, David-Lloyd Jones, 47 Cefn Road, Cefn Cribwr, Bridgend, CF32 0BA.</p> <p>01606 741354</p> <p>davidlloydjones@btinternet.com</p> <p>www.llandow.org.uk</p>
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